

Marymoor Community Gardeners' Association

Board Meeting Minutes

Wednesday, February 20, 2019

Meeting Facilitator: Robin Barnes – President

Call to order: 7:01 PM

Present: Kirby Cartwright, Mary Lou Colwell, Barb Moody, Gia Parsons, John Talbert, Carol Johnson and Sabrina Gaughran (7:37 PM)

- Opening remarks and welcome to visiting gardeners: None present.
- Motion to approve schedule: Kirby motion and 2nd by Carol, unanimously passed.
- Motion to approve January 2019 Board Minutes: Barb motion and 2nd by John, unanimously passed.

Administrative business:

- Treasury report: Sabrina reported that the transition to QuickBooks has been completed. There will be a presentation of the cumulative report at next meeting.
- Registrar report: Gia and Robin report that registration is progressing. There are 10-12 people on the wait list. Jim will be at March meeting to give a more detailed review.

Task reports:

- Consult tax professional: Apex Consulting, Peter Smith, meeting will be scheduled now that all bookkeeping entries have been completed. Robin welcomed other Board members to join this meeting if interested.

Planning and Status reports:

- Website and Social Media: Gia reports that Facebook contest winner for week 1 was Flavia Mandal who won a \$5 gift card. Week 2 winner has not been selected yet. There are about 20 participants responding to the questions.
- Spring Meeting: Redmond Library, Sunday, March 10, from 11 AM - 2 PM.
 - Robin will send out email to group of topics we want to present below is what we have so far:
 - Water conservation – Gia's water talk guest Seattle Tilth will be incorporated into this meeting
 - Pie chart of expenses
 - Know the rules
 - Get to know your neighbor
 - Refreshments will be provided - motion by Gia and 2nd by Barb, unanimously passed of \$150 expense budget
 - Gia will report to Carol expected attendance based on Evite response and Carol will purchase coffee tubs, fruits, bagels/cream cheese.
- MCGA Meeting Planning: Robin reports that starting in April we will move to the "Art Barn" at Marymoor, this is located behind the park office. The only occasional interferences to our

current meeting schedule would be if a concert is held on Wednesday or FOMP may need the space for a meeting.

- MCGE Parking Stickers: Gia requested approval to purchase more stickers \$40, Carol motion and 2nd by Barb, unanimously passed.

Old Business:

- Row Monitor and Mentor Guidelines: The Board outlined the guidelines we want to follow. They are attached to the minutes. Barb motioned to approve and Kirby 2nd unanimously passed. **Reminder to add "mentor sign up" to the list of service hour volunteers to the 2020 application.**
- Board task calendar: Board will continue to develop via Google Documents a calendar with perpetual reminders of when water bill should be received, tax dates, contract renewal, insurance, straw buy in, compost buy in, Board elections as well as steps to updating Evite, email, service hour list for members (approximately 250), will include Evite password for group to have access

New Business:

- Garden equipment: Kirby reports that 6 wheelbarrows have obtained as a donation from Grace Ministries.
- Water pressure valve: Will be installed on Friday, February 22. Not sure how the testing will proceed as the water is still off at garden.

Good of the order

Adjourn: Motion made by Kirby and 2nd by Gia, unanimously passed time 8:11 PM

Meeting Minutes respectfully submitted by Carol Johnson, Secretary