

## Marymoor Community Gardeners' Association

### Board Meeting Minutes

Wednesday, January 23, 2019

Meeting Facilitator: Robin Barnes – President

Call to order: 7:04 PM

Present: Kirby Cartwright, Hannah Kimball, Michelle Raymond, Mary Lou Colwell, Barb Moody, Gia Parsons, Jim Cantrell, John Talbert, Sabrina Gaughran, Sue Cureton and Carol Johnson

- Opening remarks and welcome to visiting gardeners: Romas Colwell attended.
- Motion to approve schedule: John motion and Carol 2<sup>nd</sup>, unanimously passed.
- Motion to approve December 2018 Board Minutes: Barb motion and Gia 2<sup>nd</sup>, unanimously passed.

#### Administrative business:

- Treasury report: Sabrina introduced Susan Cureton who will assist with the Treasurer tasks. Sabrina has worked through each year, reconciling records and all are being entered into Quickbooks platform, she is up to 2016. She is organizing and touching every prior transaction. She will be done with reconciliation by February. This is essential so that records can be presented to tax consultant.
  - Finance Committee: Hannah and John have stepped forward to be on the committee. Sabrina suggest that Board will be more informed going forward with quarterly Profit and Loss reports.
  - Pay Pal account: Gia wants to give up the responsibility of the Pay Pal account to the Board to manage. There are money transactions in spring (compost) and fall (straw). It was also asked of Kirby to check into making an icon on the website that links to the PP account for these transactions.
- Registrar report: Jim reports that \$4125.00 have been collected thus far in 2019 plot rental fees. Checks were passed to Sabrina for deposit. Statistics are as follows: 27 current members returning; 17 new applicant requests; 8 have been placed on wait list. We've had 18% turnover and + 80% retention rate.

#### Task reports:

- Consult tax professional: Apex Consulting, Peter Smith, meeting will be scheduled once the 2017 and 2018 reports are completely compiled. Robin welcomed other Board members to join meeting if interested.

#### Planning and Status reports:

- Website and Social Media: Current communication tools are Instagram, Facebook, Kirby will link these to the website. He also asks if he can revamp the front page of the site, Board gave

permission to do so. It was also noted that MCGA also monitors other area pea patch websites/rental fees/sizes etc. to insure we are pricing competitively.

- Spring Meeting: Redmond Library, Sunday, March 10, from 11 AM -2 PM; room holds 81. Discussion of how to encourage first time gardeners to participate, they do get service hours. As Jim confirms new applicant plot rentals, he'll also include this meeting date/time. Robin will compile prior suggestions we've discussed for new member meeting. Plot map with no names, clean/green bins, invasive plants.
- Water in 2019: Grant will install new valve in February. Summer may be very dry, continue to educate at work parties on conservation.

#### Old Business:

- Row monitor/mentor resolution: Ruth will continue to lead committee. There will be a shift toward education and guidance. Gia asks that all Board members attend work parties to be available to answer questions and discuss issues. Possible appointment basis so as not to take away from work to be accomplished at work parties. General mentoring session with a focus on how to prevent gardens from being invaded with weeds.

#### New Business:

- Where/when to hold 2019 meetings? February and March will be at Panera, the meeting room has been reserved.
  - Art room at Marymoor will be available in 2-3 months going forward on our regular 3<sup>rd</sup> Wednesday rotation. Only exception would be if a concert was planned on that Wednesday. Robin will firm up our reservations.
- Gia announced that there will be a water conservation class taught by Seattle Tilth at the new Redmond Community Center at Marymoor Village in Redmond on Saturday, March 9 from 10:30 AM -12 PM. Jim will pass new gardeners email address to Gia so they can receive the Evite when she sends an announcement out.

Good of the order

Adjourn: Motion made by Jim and 2<sup>nd</sup> by Hannah, unanimously passed time 8:10 PM

Meeting Minutes respectfully submitted by Carol Johnson, Secretary